

**Virginia Section of the American Chemical Society  
Executive Committee Minutes**

Evonik Industries Business & Innovation Center  
7801 Whitepine Road  
Richmond, VA

**Friday September 17, 2016**

**Attendees:**

Chair: Denise Walters

Chair Elect: Colleen Taylor

Vice Chair: Kathleen Sink

Past Chair: Todd Koch

Councilors: Ann Sullivan, Joe Crockett

Trustees: Phil Burks, Stephanie Mabry

Other members of the Executive Committee present: Larry White, Jim Beck, Tom DeVore, Rebecca Pompano, Joe Pompano, Rob Davidson and Ken Chapman

Guests: Steve Tzikos, Balu Balasubramanian

I. Call to Order 4:00 pm – Denise Walters

II. Approval of the Agenda - unanimous

III. Approval of the Minutes from the May Executive Committee Meeting – postponed until January Exec. Meeting

IV. New Business

A. Introduction of Rebecca Pompano as Chair of Government Affairs

1. Proposal for \$30 (?) to provide funds for an on-line survey; Colleen seconded; approved unanimously

B. Strategic Planning Summary/Next steps

1. Very productive; developed vision statement, mission statement and goals
2. Information posted on our website
3. Total cost was under our budget (\$4500 from two ACS grants)

C. ACS President has invited us to participate in an open forum at West Virginia University

1. Colleen is willing to attend
2. Motion passed to provide travel reimbursement for mileage and reasonable overnight accommodations
3. Need to have some section guidelines for future activities – Colleen and Stephanie to develop

D. 2017 Monthly meetings

1. Kathleen is firming up dates and locations
2. Two meetings to be non-Fridays
3. Fall meeting at Mary Baldwin

III. Old Business

- A. Storage – History/Materials & Supplies
  - 1. Need to inventory and categorize
  - 2. Will pick a date in November to work on this; several volunteers; will try to get some students to help as well
  - 3. Currently stored in Chester; need a new locations
- B. Long-term financial planning
  - 1. Need a committee to put some definition around a strategy
  - 2. Todd Koch to head; Phil Burks and Stephanie Mabry volunteered to help; Jerry Bass recommended as a participant

#### IV. Other Items

- A. Budget - Awards over budget; Education under budget; science fair support to be moved to Education
- B. Chapter History – Larry White basically done through 2015; final editing needed; then to be posted on our website
- C. Bulletin
  - 1. Past deadline for October issue; Jim still needs some articles
  - 2. November meeting is Nov. 4<sup>th</sup> so deadline for November issue is just a few weeks later

#### V. Adjournment 5:00 PM