

**Virginia Section of the American Chemical Society
Executive Committee Meeting Agenda**

J. Sargeant Reynolds Community College
700 East Jackson Street, Richmond, VA 23219
Room 670

Saturday Jan 19, 2013
Meeting – 9:00 AM

I. Call to Order 9:00 am

II. Approval of Agenda

III. Approval of the Minutes from May 2012 Executive Committee meeting

IV. New Business

Addition of \$1000 request for CHEMFEST to 2013 budget
Addition of funds to budget for High School Teacher's workshops
Discussion of Executive Committee Meeting in fall – time and purpose
Discussion of Section bylaws
Other new business from floor
Science Museum of Virginia proposal
Chemometrics meeting at VCU support request
Education programming for teachers

V. Officer's Reports

A. Past Chair	B. Chair
C. Chair-Elect	D. Vice-Chair
E. Secretary	F. Treasurer
G. Councilors	H. Trustees

VI. Old Business

A. Job manual

BREAK 10:30 pm

VII. Standing Committee Reports (2 minutes each)

A. Awards	B. Chemical Education
a. Education	
b. Industrial, Innovation and Service	
C. Chemistry Olympiad	D. Community Activities
E. Entertainment	F. Government Relations
G. Hospitality / Membership	H. Industrial Relations
I. Media / Public Relations	J. Minority Affairs
K. Nominations	L. Publications and Webpage
M. Safety	N. Student Affiliates
O. Women Chemists Committee	P. Younger Chemists Committee

VIII. Budget for 2013

IX. Other reports

X. Adjournment 12:00 noon

May meeting Friday evening, May 17 (?)